

Learning @ Home Protocol - The Orchards

In the event of a child/children being unable to attend school because of Covid-19, the following procedures will be followed:

1. Single child staying at home awaiting test result for themselves or a family member:

- Parents to contact school to advise of absence.
- Office manager will inform relevant class teacher of expected period of absence and update CPOMS.
- Class teacher will communicate with the family on first day of absence to provide work/activities based on the child's PLIMS. In the first instance 2 days worth of work/activities provided.
- Class teacher to send work via Earwig and encourage parents / carers to take photographs of the activities and upload to Earwig.

2. Child or family member with positive test result resulting in self-isolation (well enough to work)

- Parent to contact school to advise of absence.
- Office manager will inform relevant class teacher of expected period of absence and update CPOMS.
- Class teacher will communicate with the family to provide work/activities based on the child's PLIMS. Work/activities will be provided for 5 days in the first instance then reviewed.
- Class teacher to send work via Earwig and encourage parents / carers to take photographs of the activities and upload to Earwig. Work box delivered home (if relevant). Class teacher to provide links to relevant websites and the school website.
- Class teacher will contact home once every 2 days. Any concerns recorded on CPOMS.

3. Child with positive test result (Not well enough to work)

- Parent to contact school to advise of absence.
- Office manager will inform relevant class teacher of expected period of absence and update CPOMS.
- No work sent at first, due to recovery. Class teacher will contact home once every 2 days. Any concerns recorded on CPOMS.
- Once well enough the procedures in box 2 will be followed.

4. Small contact group needing to self-isolate after positive test result

- Parent to contact school to advise of absence.
- Office manager will inform relevant class teacher of expected period of absence and update CPOMS.
- Class teacher will communicate with the family to provide work/activities based on the child's PLIMS. Work/activities will be provided for 5 days in the first instance then reviewed.
- Class teacher to send work via Earwig and encourage parents / carers to take photographs of the activities and upload to Earwig. Work box delivered home (if relevant). Class teacher to provide links to relevant websites and the school website.
- Class teacher will contact home once every 2 days. Any concerns recorded on CPOMS.

5. Whole class "bubble" needing to self-isolate or whole school closure

- Packs of work will be ready to send home with the children..
- Class teacher contact home and encourage parents / carers to take photographs of the activities and upload to Earwig. Class teacher to provide links to relevant websites and the school website.
- Class teacher will be available daily between the hours of 9.00 and 3.15 to support children's learning via Zoom and Earwig.
- Recorded videos from the class teacher will be provided via Earwig and if suitable, lessons / activities via Zoom.
- Class teacher will contact home once every 2 days. Any concerns recorded on CPOMS.

Remote learning will be communicated via Earwig and on the school website.

Contact must be made every 2 days and any concerns recorded on CPOMS.

Working alongside parents at this time is a privilege. If we get this right it will provide us with an opportunity to really support our families to go on a journey of understanding how their children access their learning'