



# The Orchards

BRIGHT FUTURES EDUCATIONAL TRUST

# COVID-19: Outbreak management plan

<b>Policy Adopted Date:</b>	1 <sup>st</sup> September 2021
<b>Issue:</b>	1
<b>Review period:</b>	For period of pandemic
<b>Review Director:</b>	Helen O'Brien
<b>Signed by Chair of Local Governing Body:</b>	Ben Spivey
<b>Signature:</b>	
<b>Policy Suite:</b>	Health & Safety

## **1. Introduction**

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), UK Health Security Agency (UKHSA) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:

- There are 2 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period

If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission

As part of a package of measures responding to a 'variant of concern' (VoC)

To prevent unsustainable pressure on the NHS

## **2. Seeking public health advice**

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Helen O'Brien will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or contacting Trafford on the COVID19 helpline.

## **3. Testing**

If recommended, we will increase the use of home testing by staff. We may recommend that children have PCR tests if they are considered a direct contact.

## **4. Other measures**

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via emails and marvellous messaging app for parents / carers once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Transition visits
- Parents coming into school – to include parent workshops
- Live performances
- If recommended, we will (re)introduce:
  - Bubbles, to reduce mixing between groups
  - Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Close all shared spaces for a period of time
- Enhance cleaning throughout school

## **5. Attendance restrictions**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

### **5.1 Eligibility to remain in school**

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

### **5.2 Education and support for pupils at home**

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning policy which can be found on the school website.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Children and families will be provided with food parcels or supermarket vouchers for their preferred supermarket.

### **5.3 Safeguarding**

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by mobile phone or email [ho'brien@tos.bfet.uk](mailto:ho'brien@tos.bfet.uk).

If our DSL (or deputy) is unavailable, we will share a DSL with Barton Clough Primary School. Their DSL can be contacted on [sbeswick@bfet.uk](mailto:sbeswick@bfet.uk) or the school phone number 0161 748 7539.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision